



**2021 Galing Pook Awards**  
**Search for the Top 10 Outstanding Local Governance Programs**  
**Application Form and Guidelines**

**The Galing Pook Awards**

The Galing Pook Awards was launched on October 21, 1993 as a pioneering program that searches for and recognizes innovative practices by local government units. LGU finalists with outstanding initiatives are carefully selected and winners are recognized in a very prestigious awarding ceremony.

The awardees of the Galing Pook are chosen from a national search of local governance programs, evaluated through a rigorous screening process based on positive results and impact, promotion of people’s participation and empowerment, innovation, transferability and sustainability, and efficiency of program service delivery.

Beyond the awards, winning programs become models of good governance promoted for adoption in other communities. They provide useful insights and strategies to find innovative solutions to common problems. More importantly, they affirm the community and the local government’s commitment to good governance.

For the past 27 years, more than 300 programs from more than 200 local governments/local government alliances won the Galing Pook Award. These awardees became important advocates in inspiring other local governments to introduce innovative practices and provide a fertile environment for the replication of successful reforms.

The COVID-19 pandemic forced us to cancel the Galing Pook Awards last year, but we are moving forward with the search this year, as the challenge to find adaptive innovations and outstanding LGU initiatives becomes even more important given the situation. There will be modifications in regard to conducting the search, as well as in the Awarding Ceremony depending on the COVID-19 situation in the country.

While all local governance programs are eligible to join as long as the eligibility criteria are met, we will also be needing additional information concerning the COVID-19 situation in your locality.

We will also accept program entries on your initiatives to address the COVID-19 pandemic and encourage those that showcase LGU resilience in the face of disasters and emergencies as long as the eligibility requirements are met.

**Selection Criteria**

Positive Results and Impact	(30%)
Promotion of People’s Participation and Empowerment	(30%)
Innovation	(15%)
Transferability and Sustainability	(15%)
Efficiency of Program Service Delivery	(10%)

## ***Selection Process***

**Eligibility Screening:** The Galing Pook Foundation (GPF) secretariat reviews whether the program submissions meet the eligibility criteria.

**First Screening:** The National Selection Committee (NSC) goes over all applications to select programs with high potential. A further cut is made to select programs for validation.

**Validation:** Assigned NSC members and GPF personnel validate program claims and clarify concerns raised in the previous screening.

**Validation Result Deliberation:** The NSC reconvenes to deliberate on the results of the validation and to select the programs to be subjected to the final presentation.

**Final Presentation and Panel Interview:** The local chief executives (LCEs) and/or program officers of qualified entries present and defend their programs before the NSC members. The NSC then conducts a separate deliberation to select the Ten Outstanding Local Governance Programs.

## **Applying for a Galing Pook Award**

### ***Eligibility Criteria***

For your program to be considered for the Galing Pook Awards, it must meet the following minimum requirements:

- It must have involved or engaged processes within a local government unit (barangay, municipality, city, or province) even if the program might have been initiated (either independently or jointly) by an NGO, CSO and/or an LGU.
- It must have been in operation for at least one year before the deadline of submission.
- It must have verifiable and significant results.

### ***General Guidelines***

- Though submission of more than one entry is allowed, please ensure that they are not inter-related. You are therefore encouraged to package the programs that are directly connected as one comprehensive entry.
- Please visit our website, [www.galingpook.org](http://www.galingpook.org) to learn more about our previous winners and if your entry is similar, please highlight what makes your program different or better.
- Provide all the required information and make sure that no item is left blank.
- Your responses may be in English or Filipino.
- For parts that require narratives, please be concise and straightforward in your answers. Encode your application form in letter size (8.5 x 11 inches), with margins at 1 inch for all sides (top, bottom, left and right). Kindly use Arial as the font and font size at 11 points. You may also use Times New Roman at 12 points font size. **Please limit your answers to 1 page per part.**
- **Please submit your application form and attachments in PDF format.** Pages with signatures should be scanned using the original copies and converted to PDF. Please also submit high-resolution electronic copies of the photos aside from those included in the PDF format. Please do not embed these photos in any document to preserve file size and quality.
- Submit your application to [awards@galingpook.org](mailto:awards@galingpook.org) or [galingpookawards@gmail.com](mailto:galingpookawards@gmail.com). For big file sizes, you may use file transfer services such as wetransfer.com or through Google Drive. We will not be accepting hard copies.
- Inclusion of an audio-video presentation will be appreciated but it is not a requirement.

## ***Contents of the Application Form/Program Entry***

### ***Part 1: General Information on the Program***

Please provide the following information:

1. Title of the Program (for long titles, kindly provide an alternative, shorter title)
2. Name of the LGU Implementing the Program
3. Population of the LGU (latest data)
4. Income Classification of the LGU
5. Profile and Number of the Beneficiaries of the Program (e.g. 100 fisherfolk, 500 farmers)
6. Date (Month, Day, and Year) of the Start of the Program
7. Financial Profile of the Program in the Previous Year/s (Maximum of 3 Years):

<b>Source of Funds</b>	<b>Expenses</b>	<b>Year 1*</b>	<b>Year 2</b>	<b>Year 3</b>
(add rows as needed)				
<b>Total</b>				

### ***Part 2: Program Brief***

Please provide a **flowing narrative** that would briefly illustrate your program. Include in your discussion the (1) beneficiaries' needs/problems that the program addressed, (2) the objectives of the program, and (3) the corresponding strategies to meet such objectives.

### ***Part 3: Positive Results and Impact***

Please present **either in narrative or matrix form** your program's impact/accomplishments. In your discussion, please show figures and statistics to support your assessment (e.g. increase in annual household income from P80,000 to P140,000). Please present significant program outcomes aside from outputs.

### ***Part 4: Promotion of People's Participation and Empowerment***

Please highlight your program's participatory processes or mechanisms that engage the different stakeholders to be involved in the program's planning, implementation, and monitoring/evaluation.

Discuss also the community's contributions (i.e. time, funds, labor, land, etc.) that developed their sense of ownership of the program, if applicable.

### ***Part 5: Innovation***

Please discuss the innovation being introduced by the program. Innovation is typically understood as the successful introduction of something new, useful, and appropriate to the community's situation or condition; for example introducing new methods, techniques, or practices or new or improved products and services.

It can also be an improvement of something already existing. The innovation may be in the program itself, or in the processes used in implementing the program. If a similar concept has already been

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\* For Year 1, Year 2, and Year 3, please identify the exact year in the appropriate column.

introduced or is used elsewhere, kindly explain the value added by the program for it to be deemed innovative.

In the organizational context, innovation may be linked to performance and growth through improvements in efficiency, productivity, quality, service delivery, etc. For innovation to occur, something more than the generation of a creative idea or insight is required: the insight must be put into action to make a genuine difference, resulting for example in new or improved processes within the organization, or changes in the services provided.

### ***Part 6: Transferability and Sustainability***

Please describe the initiatives towards the institutionalization of the program (e.g. development and implementation of a program strategic plan, passage of ordinances, etc.) to ensure its sustainability even beyond the present administration and/or discontinuation of external assistance.

Also, please suggest approaches on how the program can be replicated or transferred in other areas. Incorporate in your recommendations the difficulties and challenges you've faced in the program as well as the means you've employed to address them. If applicable, cite existing programs of other LGUs that have been modeled from your program.

### ***Part 7: Certification of Accuracy***

Please certify the accuracy of the information you've provided by copying the following statement:

***“We certify that to the best of our knowledge, all of the information contained in this Application Form and annexes are true and accurate.”***

**The Program Manager and the Local Chief Executive should sign** below the statement.

Also, please provide the following information for both the Program Manager and the Local Chief Executive:

- Name
- Specific Position Title and Designation
- Complete Office Address (with postal code)
- Email Address (required)
- Contact Numbers (telephone and fax number, including your area code; mobile number)

### **Attachments:**

- a. Latest Program Budget (for 2021);
- b. LGU and Program Organizational Structure;
- c. Five (5) Photos Exhibiting the Program's Activities and Impacts (put captions on the photos included in the PDF file, laid out with two photos in one page, but provide the original photos without captions as separate files as well);
- d. Accomplished Form on Additional Data Requirements
- e. Additional Information: COVID-19 Update
- f. We also encourage you to include a short video (maximum of 2 minutes) showcasing your entry and its accomplishments.

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**ADDITIONAL DATA REQUIREMENTS**

LGU: \_\_\_\_\_

Data Requirements	Please provide data for two years for comparison if possible	
<b>Nos. 1 to 11 are available from the CBMS-Community Based Monitoring Survey which has been practiced up to the barangay level since FVR's time--also required by DILG<sup>1</sup></b>	<b>Indicate Year</b>	<b>Indicate Year</b>
1. Household with income below poverty threshold		
2. Percent of household with access to water in their own homes (level 3)		
3. Percent of household with water closet		
4. Number of full-time doctors in the LGU		
5. Number of full-time nurses in the LGU		
6. Population		
7. Participation rate in elementary schools (percent of children relative to their cohorts or children with similar age who are attending elementary school)-available from district supervisor		
8. Completion rate (percent of children who were enrolled in grade one who made it to grade six)-available from district supervisor		
9. Ratio of independent readers to total number of elementary students (available from supervisors using the results of PhillRI)		
10. Ratio of students who are enrolled in grade 7 as ratio of grade 6 enrolment (available from district supervisor)		
11. Percent of persons who were victims of crime or crime index, whichever is available		
<b>Nos. 12 to 26 are all submitted to Bureau of Local Government Finance and COA and also required to be posted on the NET by DILG</b>	<b>Data for two years are required</b>	
	<b>Indicate Year</b>	<b>Indicate Year</b>
12. Total Revenues of LGU		
13. Percent of revenues from the Internal Revenue Allotment and grants in relation to total revenues		
14. Total revenues from Local Sources		
15. Percent of revenues from the real property tax in relation to total revenues		
16. Collection from the local business tax		
17. Percent of revenues from the local business tax in relation to total revenues		
18. Collection from fees and charges (including operations of economic enterprises)		
19. Percent of revenues from fees and charges in relation to total revenues		
20. Total Budget		
21. Percent of the Budget in Relation to Total Revenues		
22. Percent of Expenditures on Personal Services in relation to total budget		
23. Percent of Expenditures on MOOE in relation to the total budget		
24. Percent of Capital Expenditures in relation to the total budget		
25. Percent of Expenditures on Economic Services in relation to the total budget		

<sup>1</sup> If data will be collected from other sources, please indicate the data source.

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26. Percent of Expenditures on Social Services in relation to the total budget		
<b>Other Information</b>		
27. Percent of children who are stunted		
28. Infant mortality rate		
29. Maternal mortality rate		

Certified Correct: \_\_\_\_\_  
Signature over Printed Name Position

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**Additional Information: COVID-19 Update**  
LGU: \_\_\_\_\_

<b>COVID-19 Tracker</b>	
Number of cases to date	
Recoveries to date	
Number of deaths due to COVID-19	
Number of active cases	
Presence of community quarantine or isolation facilities	
Total hospital beds available for COVID-19 patients	
% occupancy of hospital beds for COVID-19 patients	
Availability of RT-PCR testing laboratory	
Main cause of COVID-19 cases (LSIs, open borders, travelers from outside the city, people don't wear face masks, etc.)	

Please also briefly describe in less than one page how the COVID-19 pandemic affected your locality, and how the LGU addressed these challenges brought about by the pandemic. Please also discuss how you implemented the program you are submitting to the competition during the COVID-19 crisis.

**DEADLINE**  
FOR SUBMISSION OF APPLICATIONS:  
**June 30, 2021 (Wednesday)**



Malikhaing paraan  
Kasama ang mamamayan  
Tungo sa pagbabago  
At tuluy-tuloy na pag-unlad

**Galing Pook Foundation**  
Email: [awards@galingpook.org](mailto:awards@galingpook.org); [galingpookawards@gmail.com](mailto:galingpookawards@gmail.com)  
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